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**ACTIVITY DESIGN**

ACTIVITY :  PMES/MOM

LOCATION : Avon \_\_\_\_\_\_

DATE/TIME : \_\_\_\_\_\_\_\_\_\_\_\_\_

**OBJECTIVES:**

* + To refresh and update AIM-MPC members
	+ To recruit new members

**PARTICIPANTS:**

* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TRAINER/S:**

* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**BUDGETARY REQUIREMENTS:**

|  |  |
| --- | --- |
| **Particulars** | **Budget** |
| Meal for Attendees: Snack P100.00/pax Lunch P175.00 |  |
| Trainer’s/BCs meal: P100.00/pax (snack) |  |
| Trainer’s/BCs meal: P175.00/pax (lunch) |  |
| Trainer’s fee (P3,000.00) |  |  |
| MBC Allowance (P1,000.00) |  |
| Transportation Allowance (back & forth) (trainer only) |  |
| Contingency |  |
| **TOTAL** |  |

Prepared by: Recommending Approval:

**\_\_\_\_\_\_\_\_\_\_\_\_\_ JONA MARIE S. PACASUM**

EdCom Trainer EdCom Chairperson

 Approved by: Noted by:

**PERLITA A. BALLETA REYNALDO O. ACOSTA**

General Treasurer BOD Chairperson